

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on December 13, 2024, at 4:00 p.m. in Rawlins, Wyoming.

Roll Call

Board members present: Via Zoom: Mike Mann, Cheryl Engstrom, and Matt Feldman. Via Phone: Rick Greene.

Others present: Jennifer Moore, Karen Webster, Shelly Collier, and Via Zoom: RYANNE MIKESSELL and Robert Corson.

Agenda

Mike Mann made the motion to approve the agenda. The motion was seconded by Cheryl Engstrom and passed.

Public Comments, Presentations & Reports

None

Executive Session

None

Discussion

None

Consent Agenda

- A. Rick Greene made the motion to approve the minutes from November 25, 2024 meeting, Treasurer's Report, and Accounts Payable for December 2024. The motion was seconded by Mike Mann and passed.

Action Items

- A. Rick Greene made the motion to approve the appointment of Cheryl Engstrom to the vacant Treasurer seat on the Board of Cooperative Higher Education Services. The motion was seconded by Mike Mann and passed.
- B. Cheryl Engstrom made the motion to approve the proposed BOCHES Board Meeting Schedule for 2025. The motion was seconded by Mike Mann and passed.

Directors Report

Jennifer welcomed Cheryl to our board, it's great to have you here! We are nearly finished with the semester and are busy preparing for next semester. Students are finishing up projects and college classes end on Sunday, though many students are finished now. Next week we are planning some festive events for students during their last few days at CCHC for the semester. We have a couple more community education classes next week: Crochet Christmas Ornaments, The Grinch Canvas Paint Night, and Creating Your Own Fire Cider. The Festival of Trees was a success, but did not bring quite as big of a draw as the past couple of years. There could be numerous reasons for this, but we still had a great time and great event. We love having the trees in the building and there were so many highlights from the event: Santa and Mrs. Claus were great, we had hot cider and hot cocoa, as well as cookies made by the Boys and Girls Club, and cute Christmas cakes and cupcakes by For the Love of Cake, and the kids crafts with the Carbon County Museum and Library were

wonderful. The library made Christmas snow globes, which were adorable. In January, the role of our evening receptionist, Krishana Henry, will change and we will welcome her as the Community Engagement Assistant. We are excited to have her in the role and think she will do an amazing job. Our evening receptionist position is now open for Spring semester, and we have already had some interest. Lastly, Jennifer hopes everyone has a Merry Christmas and a Happy New Year.

Staff Reports

Shelly reported that we have received 50% of our estimated Carbon County Tax Income for 2024-2025. We have also received 50% of our estimated Sweetwater Tax Income for 2024-2025. Shelly also welcomed Cheryl to our board and looks forward to working with her. Shelly hopes everyone enjoys the holidays, be safe if you are traveling.

Roberta let the board know that they had 45 students for the kids ornament painting class. Western classes are over for the semester. They have done 4 Pearson Vue tests in the last 2 weeks. Roberta will be taking her test to be a proctor next week. Santa letters will also go out next week. They hope everyone has a very Merry Christmas!

Board Comments

Mike said a lot of hard work has been done this semester, more to come in the spring. You've earned a great Christmas break, enjoy it!

Rick said Merry Christmas and safe travels if traveling!

Cheryl said thanks for being so welcoming and she looks forward to working with the folks she already knows and those she doesn't know she is looking forward to getting to know you. Everyone have a Merry Christmas.

Matt said be safe if you are traveling and have a Merry Christmas and again welcome to Cheryl.

Next Board Meeting Date

The next meeting is scheduled for Thursday, January 23, 2025 at 4:00 p.m.

Adjournment

Mike Mann made the motion to adjourn. The motion was seconded by Cheryl Engstrom and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant